

## **CHECK LIST FOR FINAL SUBMISSION TO ENGINEERING IN MEDICINE AND BIOLOGY MAGAZINE**

### **For First Electronic Submission for Feature Articles -**

1. Margins 1 inch all around, double-spaced, saved in pdf format
2. References in text in numerical order, enclosed in brackets.
3. Figure Captions listed on a separate page. Figures at the end of the paper, one figure per page.
4. Electronically submit paper to Manuscript Central at:  
<http://embs-ieee.manuscriptcentral.com/>
5. Papers not following this format will be returned without review.

### **Final Submission for Theme and Feature Articles- Submit this completed form with your final manuscript**

1. \_\_\_ One Hard Copy of Paper
2. \_\_\_ Margins 1 inch all around, double-spaced
3. \_\_\_ References in text in numerical order, enclosed in brackets listed in format specified
4. \_\_\_ Computer CD with the contents on this list, well protected, enclosed.

Each paper should be stored in a separate folder. Text File in Microsoft Word without Figures  
Figures included as Separate Files on Disk (TIFF, JPEG, GIF) PDF file with Text and Figures  
with captions.

5. \_\_\_ Authors' Biographical paragraph not to exceed 150 words and Photos enclosed (if using an electronic photo, make sure that file size is at least 500 kb)
7. \_\_\_ Abstract and keywords
8. \_\_\_ Check if the Senior author is less than 31 years old? (For IEEE Awards Competition)
9. \_\_\_ Theme Papers: IEEE copyright Release Form signed. (See  
<http://www.ieee.org/web/publications/rights/index.html>).

Feature Papers: copyright form is electronically submitted via Manuscript Central.

10. \_\_\_ Conditions listed in Author Guidelines met.

Corresponding Author \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

FAX \_\_\_\_\_

Date \_\_\_\_\_

The *EMB Magazine* encourages authors to pay the voluntary page charge of \$110 per page, which entitles the author to 100 reprints.

Materials sent by post should be sent to the Theme Editor for Theme papers, and all other material should be sent to:

Professor Michael R. Neuman  
Department of Biomedical Engineering  
Michigan Technological University  
1400 Townsend Drive  
Houghton, MI  
49931-1295 U. S. A.